**PROJECT WORK PLAN**

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| **Goal:** | | | | | | | | | | | | | | |
| **Measurable Outcome(s):** | | | | | | | | | | | | | | |
| **Major Objectives** | **Key Tasks** | **Lead Person** | **Timeframe (Start and End Date by Month)**  **Year 1** | | | | | | | | | | | |
| 1. |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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PROJECT WORK PLAN

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| **Major Objectives** | **Key Tasks** | **Lead Person** | **Timeframe (Start and End Date by Month)** | | | | | | | | | | | |
|  |  |  | **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | **9** | **10** | **11** | **12** |
| 3. |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| 4. |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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PROJECT WORK PLAN

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| **Major Objectives** | **Key Tasks** | **Lead Person** | **Timeframe (Start and End Date by Month)** | | | | | | | | | | | |
|  |  |  | **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | **9** | **10** | **11** | **12** |
| 5. |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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NOTE: Please do not infer from this sample format that your work plan must have 6 major objectives. If you need more pages, simply repeat this format on additional pages.